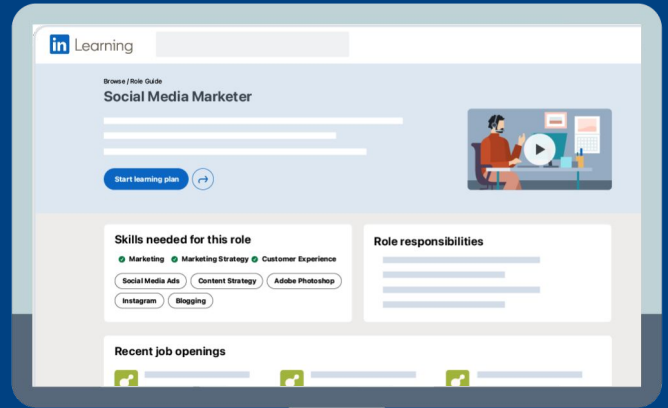




Easily customize your entire career development ecosystem

Make employee learning more relevant for your organization. Explore these [easy customizations](#) that flow across all LinkedIn Learning career development features.



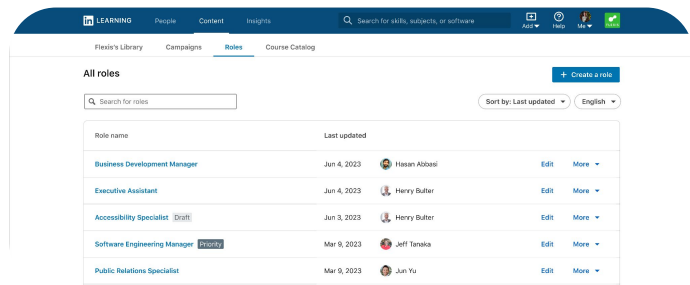
Tailor learnings to your employees' needs

Roles vary, as do the skills required to be successful. Customization helps you make learning relevant to your organization's employees.

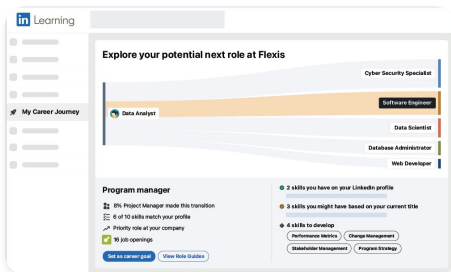
Make career development easy

With one-stop-shop customization, admins can customize role titles, skills, and content across the entire career development ecosystem – including Next Role Explorer, role guides, Career Goals, and Learning Plans.

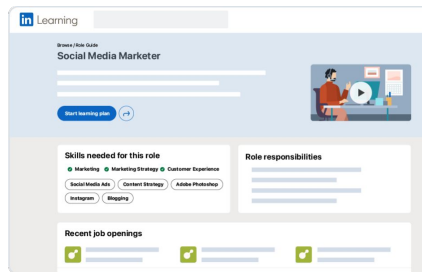
Roles tab (Admin hub)



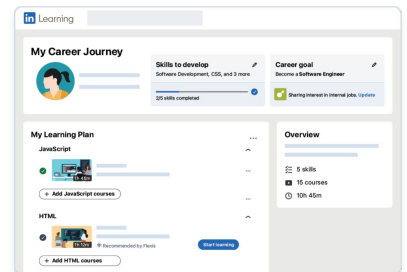
Next Role Explorer



Role guides



Learning plans



Customize at scale with LinkedIn Learning

Easily duplicate role guides for quicker customization. Get AI-assistance (coming soon) to help write or edit role titles and descriptions. Plus, with sub-admin customization privileges (coming soon), more of your team can help you customize at scale.

Start customizing today via your LinkedIn Learning admin portal

Easily customize across the entire LinkedIn Learning ecosystem in a few simple steps



Step 1 Locate the Roles tab

Find the *Roles* tab under the *Content* tab within *My Learning*, where you'll see a list of all available role guides for your organization. Select an existing Role to customize, click *Create Role Guide* to start from scratch, or select *More > Duplicate* on any existing role to build from a template.

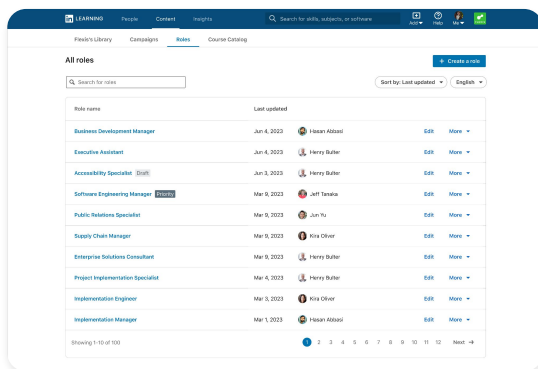


Tip

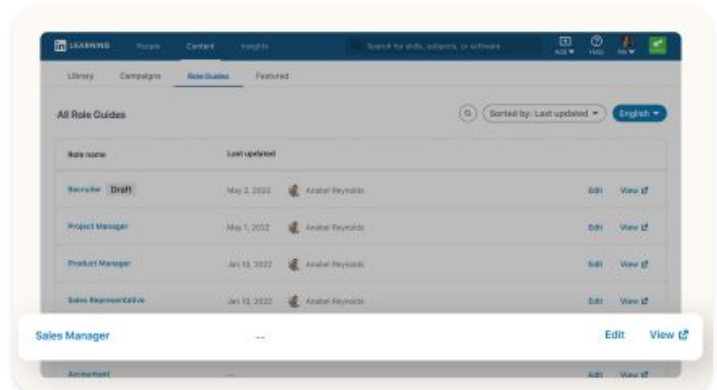
Coming soon

Want to create a new role quickly? Start from a template by duplicating an existing role guide. This is especially helpful for roles that require similar skills or might leverage the same custom content you've already uploaded.

Create New



Edit Existing



Step 2 Customize

You can add your own role title, description, specific skills, or custom content. To feature custom content, you'll need to upload it to your library first.

Create New

The screenshot shows the 'Create New' form in the LinkedIn Learning interface. It is divided into two main sections: 'Step 1: Tell us about the role' and 'Step 2: Add role description, skills and learning content'. In Step 1, there are fields for 'Role name' (with 'Executive Assistant' entered), 'Alternative titles (up to 5, separated by commas)' (with 'Executive Office Assistant' entered), 'Library' (set to 'Business'), and 'Language' (set to 'English'). There is also a 'Thumbnail image' section with a 'Default thumbnail image' and an 'Upload image' button. Step 2 is currently empty. The interface includes various help icons and a 'Continue' button at the bottom.



Tip

Coming soon

Need help writing content? Or want quick editing help? Leverage AI assistance by clicking on the ✨ icon in each section.

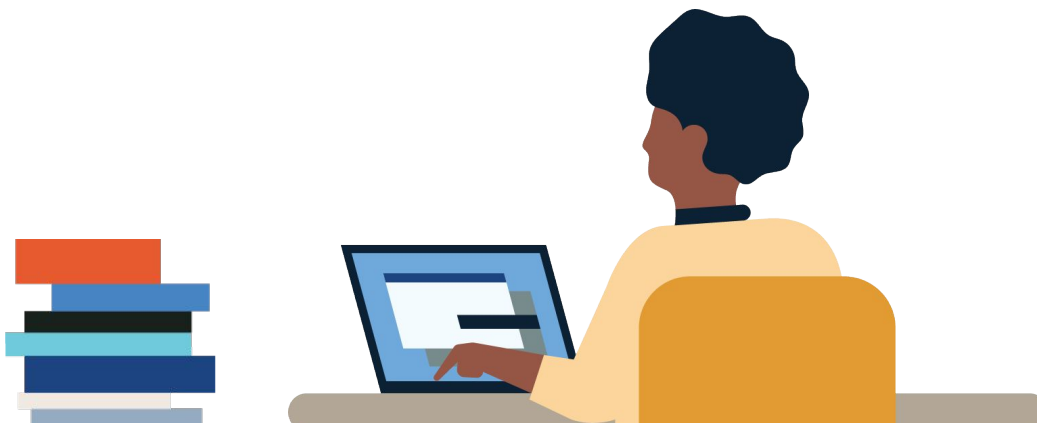
Edit Existing

The screenshot shows the 'Edit Existing' form for a role guide titled 'Executive Assistant'. It follows the same two-step structure as the 'Create New' form. Step 1 shows the role name and alternative titles. Step 2 is populated with content: a 'Role description' field containing text about the role, a 'Skills (up to 10 skills)' field with a search bar, and a 'Custom content' section with a plus icon. A 'Context tips' sidebar on the right provides additional guidance. The form includes an 'Edit' button and a 'Questions? Visit Help Center' link.

Step 3 Preview and publish

Preview the way learners will view your custom content in a role guide. Custom content will populate for that role throughout the entire career development ecosystem where applicable, including Next Role Explorer, role guides, and My Learning Plan.

The screenshot shows the 'Preview and publish' view of the 'Executive Assistant' role guide. The role name and alternative titles are displayed at the top. Below, the 'Role description' is shown in a preview format with a paragraph of text. The 'Skills' section displays a list of skills: Time Management, Communication, Problem Solving, Microsoft Office, Negotiation, Confidentiality, Adaptability, and Interpersonal Skills. The 'Custom content' section features three video thumbnails titled 'Universal Principles of Talent Management'. The interface includes a 'Mark as Priority Role' button, a 'Create Campaign' button, and an 'Edit' button. A 'Questions? Visit Help Center' link is also present.



For more information, contact your LinkedIn Learning account team